# Request for Quotation

**NATIONAL METROLOGY INSTITUTE OF SOUTH AFRICA**

**Requested by:** Caitlin Swiegelaar

**Section:** Organic

**Telephone number:** 012 947 2721

**Email address:** cswiegelaar@nmisa.org

**Date:** 15 October 2026

**SUPPLIER'S INFORMATION**

**Prepared by:**

**Address:** _____

**Telephone no:** _____

**Email address:** _____

**Date:** _____

I hereby request the quotation on behalf of NMISA as per below specification/ Terms of Reference.

| Description | Qty | Unit Price (excl. VAT) | Total Price (excl. VAT) |
|---|---|---|---|
| A: Pipette tips specifically for Brand Transferpette Electronic pipette<br>1. Brand pipette tips, bulk volume 0.5 – 5 mL (1000 p/pack/ Z740086)<br>2. Brand pipette tips with Tip box (28 ea/ Z740087)<br><br>**Please note: Only Brand specific pipette tips**<br><br>**For commercial queries please contact:**<br>**Supply Chain**<br>**Tel:** 012 947 2741<br>**e-mail:** scm5@nmisa.org<br><br>**For technical queries please contact:**<br>**Caitlin Swiegelaar**<br>**Tel:** 012 947 2721<br>**e-mail:** cswiegelaar@nmisa.org | **5**<br><br>**3** | | |

| | |
|---|---|
| **Total Price (excl. VAT)** | |
| **15% VAT** | |
| **Grand Total (incl. VAT)** | |

**NOTES TO SUPPLIER**

- **Suppliers are required to respond with a quotation containing their company letterhead, where possible. Alternatively, they should include their pricing in this TOR.**
- **NMISA is a schedule 3A public entity according to PFMA and effects payments when all goods and services are delivered in full.**
- **Quotations should be firm and valid for at least a period of 30 days**
- **Quotations must clearly indicate delivery period**
- ***All Supplier quotations are subject to the provisions of the attached SBD forms; non-completion of SBD forms will be regarded as non-compliance.***
- **For pricing above R2 000.00 - BBBEE certificate must be attached.**
- **Quotations should be sent to scm5@nmisa.org.**
- ***The response should reach NMISA not later than Thursday, 22 October 2026 @16h00.***